



PERSON SPECIFICATION

In your application for Cover Supervisor, please demonstrate how you meet the following criteria.

Assessment Key: A = Application form and supporting statement, I = Interview, R = References

Qualifications	Essential/ Desirable	How assessed
NVQ level 3 for teaching assistants or equivalent	E	A
Literacy and Numeracy skills to GCSE standard Grade C	E	A
NVQ level 4 for teaching assistants or equivalent	D	A
Educated to degree level	D	A
Background and Experience	Essential/ Desirable	How assessed
Experience in working with students in a classroom environment	D	A, I
Experience of supervising staff or young people	D	A, I
Experience of using resources to support learning programmes	D	A, I
Willingness to undertake further training relevant to the post	E	A, I
Personal Skills and Qualities - <i>The successful applicant will be able to demonstrate the following:</i>		
An ability to communicate influence, persuade, motivate and engage with a wide range of young adults and people		
An ability to safely manage classroom activities and learning resources		
An ability to use a wide range of strategies to deal with classroom behaviour		
The ability to manage time effectively and work without close supervision		
To communicate verbally and in writing with a wide range of audiences		
To work within the ethos of Longdendale High School		
The ability to work under pressure		
Effective organisational and administrative skills and the ability to integrate ICT as part of the learning process		
Effective team player		
Knowledge of first aid training would be useful, training can be provided		
Empathy with an environment where high value is placed upon equality and diversity		
A commitment to the school operating in a healthy and safe environment		
Computer and data literacy		
The ability to work flexibly as the workload demands		
Knowledge and understanding of child protection issues		
Ability to maintain a sense of perspective and sense of humour		
Work Related Circumstances - <i>The following will be regarded as essential:</i>		
An excellent attendance and punctuality record		
The possession of a clear enhanced DBS check		
The willingness to take a health check at the discretion of the School		